

COEP Technological University

(A Unitary Public University of Government of Maharashtra)

Hostel Department

Shivaji Nagar, Pune 411 005.

Tel. No. 020-25507660 E-mail ID: hostel@coeptech.ac.in Fax No. 020-25507299

Ref. No. COEP Tech./Hostel/Fire Extinguishers refilling/2026/ 136

Date: 23/03/2026.

Enquiry Letter

Subject: Inviting quotations for carrying out Fire Extinguishers refilling work at Hostel Campus, COEP Tech. Pune.

Sealed quotations are invited from reputed organizations for carrying out Fire Extinguishers refilling work at Hostel campus, COEP Tech. Pune as per the Annexure- I.

Annexure- I

Sr. No.	Description of work	Unit	Total Quantity	Unit cost in Rs.	Total cost in Rs.
1	Refilling of ABC Type Fire Extinguishers. 5 Kg. (Including updated Stickers of each Fire Extinguishers and Transportation Charges etc).	Nos.	70		
				GST Amount Rs:	
				Final Amount :- (Inclusive of all taxes and other charges etc)	

Terms and Conditions:

1. Delivery/Service Period: Two weeks.

Vendor shall be responsible for Fire Extinguishers refilling work at Hostel Campus, COEP Tech. Pune. any defective component will be replaced by vendor at his cost.

Penalty: Delivery period is within 02 Weeks only, from date of issue of this W.O. No extension shall be given for supply. In such case penalty for delay in proportion to the cost of equipment/items.

a) At the rate of 0.5 % per week; maximum limit of 10% shall be charged in case of PO value is less than 2 Lakh.

2. Execution Period: The work shall be complete in 2 weeks.

3. Comprehensive Warranty:

Comprehensive Warranty for 1 Year is as per OEM Policy.

[Signature]
23/03/2026

4. Payment Terms & Conditions:

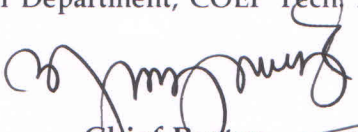
Payment: 100% payment shall be made at the earliest towards Fire Extinguishers refilling work items/material in good condition in stores of Hostel Campus, COEP Tech. Pune and successful installation.

5. The vendors shall have to quote for all the items of the quotation. Part quotations/incomplete quotations shall be summarily rejected.
6. Offers in quotation should be written in English and price should be written in both figures and words.
7. Please specify the make of the items.
8. Quotation(s) received after last date of quotation submission will be rejected.
9. The COEP University reserves the right to select or reject the offer of the vendor.
10. The COEP University reserves the rights to split the purchase order.
11. The COEP University reserves the rights to cancel any of the items of quotation without any reason thereof.
12. The COEP University reserves the rights to decide the quantity of any of the items of quotation for finalizing the purchase order without any reason.
13. The COEP University reserves the right to cancel purchase order, before or after the delivery of material before making payments, without giving any reasons thereof.
14. The rates shall be valid for 06 months from the date of quotation opening
15. The last date for submission of Quotation is 30/03/2026 before 15:30 Hours. Quotations received beyond the submission date / time will not be accepted and will be rejected, unopened.
16. Quotations will be opened on 30/03/2026 at 16:00 Hours at Hostel Campus, COEP Tech. Pune in presence of the vendor's representatives who wish to attend. In the event of any change in the date of opening, the same will be intimated to all.
17. The vendor shall seal the quotation in an envelope addressed to: The Vice chancellor, COEP Tech. Pune. The envelope will also bear the following identification:

"Quotations for carrying out Fire Extinguishers refilling work at Hostel Campus, COEP Tech. Pune".

Reference No: COEP Tech./Hostel/Fire Extinguishers Refilling/2026/ ¹³⁶ Date. 23/03/2026.

Quotation must be received in the office of Hostel Department, COEP Tech. Pune.


Chief Rector
COEP Technological University
Hostel Campus

23/03/2026