



COEP TECHNOLOGICAL UNIVERSITY
PUNE STARTUP FEST'26
(Flagship Event of COEP Technological University)



Reference No: COEPTECH/PSF'26/BILLBOARD/2025-26/

Date: 29/12/2025

Subject: Quotation Invitation for Billboard Requirements for Pune Startup Fest'26

Respected Sir/Ma'am,

You are requested to submit your **most competitive quotation** for the below-mentioned **Billboard requirements** for **Pune Startup Fest'26**, scheduled to be held on **17th & 18th January 2026**, as per the terms and conditions mentioned below.

Sr.no	Item Description	Location	Size (sq. ft)
1.	Billboard from 4 th January 2026 to 18 th January 2026		

Terms and Conditions:

- 1. Quotations should be Strictly Submitted in Inward Office of COEP Tech University on official company letterhead with signature and company stamp Marked on it. Fax and Email quotation are not acceptable.**
- 2. Quotations shall be submitted in sealed Company envelope. The Vendor Should put his cross signature on the Sealing of the envelop**
- 3. The Quotation Submitted by hand through any student/faculty/staff will not at all be accepted. Quotations should be Strictly Submitted in Inward Office Only**
- 4. The Quotation Should be addressed to,
The Director, Board of Students Development,
COEP Technological University, Pune - 411 005.
Kind attention: Dr Prakash S. Shinde, Faculty Advisor, PSF26
Mechanical Engineering Department**
- The specifications and quantity of the particulars should confirm to the requirements in the quotations invited.
- 6. List down all the billboards on offer by you available for these dates.**
- Quotations should be given on official company letterhead. Fax and Email quotation are not acceptable.



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8. Individual item price must be mentioned in the quotation as shown in the above table otherwise the quotation will be rejected.
9. **GST must be mentioned separately and must be included in Total Price. Only vendors having valid GST number should send quotations.**
10. **The taxes, freight, packing and forwarding charges if any be quoted in Indian Rupees separately.**
11. All items must match the specification mentioned in the Table, failing to which penalty will be liable.
12. The rates shall be valid for 90 days. Any difference in the rates in Work Order/ Purchase Order and Final Invoice without any valid reason will be liable for penalty.
13. Delivery address for the quotation is as follows,
To,
Dr. Prakash S. Shinde,
Faculty Advisor,
New Mechanical Building, North campus,
COEP Technological University, Pune.
14. **Payment will be paid after the satisfactory completion of work. No advance will be paid. Payment will be done within 30 working days after submission of bill.**
15. **Delivery Period and Terms and Conditions** should be mentioned clearly.
16. Vendor shall be responsible for the successful completion of work.
17. **The taxes, transportation charges, etc. if any must be mentioned separately.**
18. The Vice Chancellor of COEP Technological University reserves the right to accept the quotation or may reject any or all quotations and or order any of the items in any quantity without assigning reasons.
19. Quotation will be opened on **2nd January 2026** in New Mechanical Building, COEP Tech, Pune.
20. In case of any queries, Vendor should contact PSF'26 office on the below mentioned numbers:

Preet Damani - +91 73879 07335

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Faculty Advisor
Pune Startup Fest'26



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COMPANY LETTERHEAD

Sr. No.	Item Description	Location	Size (sq.ft.)	Specification	Rate	Amount
1.	Billboard from 4 th January 2026 to 18 th January 2026			Hoarding Rent Mounting Printing		
				Total Amount without GST		
				Total GST		
				Total Amount with GST		