



COEP Technological University

(A Unitary Public University of Government of Maharashtra)

Hostel Department

Shivaji Nagar, Pune 411 005.

Tel. No. 020-25507660 E-mail ID: hostel@coeptech.ac.in Fax No. 020-25507299

Ref. No. COEP Tech. / Hostel/Steel Cupboard/2025/28

Date: 30/9/2025.

Enquiry Letter

Subject: Inviting quotations for Supply and installation of Steel Cupboards at Hostel, COEP Tech. Pune.

Sealed quotations are invited from reputed organizations for Supply of Steel Cupboards at Hostel, COEP Tech. as per the Annexure- I.

Annexure- I

Sr. No	Item/Product Description	Qty.	Unit	Rate per unit in Rs.	Total Amount in Rs.
1	Powder Coated steel cupboard:- a) Size: 5' - 6" Height from Floor (66") (4" Legs), 3'- Breadth, 20" Depth. b) Steel Sheet: Doors, Partition, Shelves, Upper and side, Lower sheet - 20- guage., Back sheet - 22 - guage. c) Shelves: Four sheets (5 Spaces) 11" - 4 - Remaining. d) Hanger Patti: Three Hooks hanger on both the doors. e) Lock arrangement: Separate locking patti on each door - 4mm X 1" thick. f) Door Handle: - Heavy chrome plated 4 " on each door. g) Colour:- Good quality spray/powder coated (colour of our choice) h) Design: Cupboard for two occupants with central vertical partition at the centre (sample available) i) Hinges: 2.6" covered hinges - 3 numbers on each door of good quality. j) Top sheet:- 20 guage sheet with one support patti. k) Minimum weight: 60 Kg. (Sample available in hostel campus)	65	Nos.		
				Total Amount Rs:	
				GST Amount Rs.	
				Final Amount Rs.:	
(Inclusive of All type charges etc).					

Terms and Conditions:

1. Delivery Period: 1 week.



Vendor shall be responsible for Supply and installation of Steel Cupboards at Hostel, COEP Tech. Pune. Any defective Items will be replaced by vendor at his cost.

2. Comprehensive Warranty:

Comprehensive Warranty for all supplied items is as per OEM Policy.

3. Payment Terms & Conditions:

Payment: 100% payment shall be made at the earliest towards Supply of Steel Cupboards at Hostel, COEP Tech. material in good condition in stores of Hostel Campus, COEP Tech. Pune and successful Deliver.

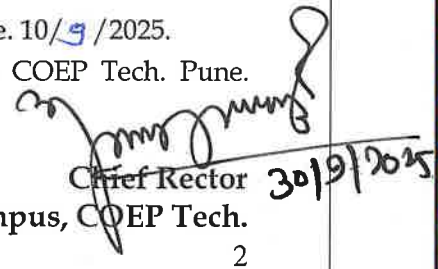
4. The vendors shall have to quote for all the items of the quotation. Part quotations/incomplete quotations shall be summarily rejected.
5. Offers in quotation should be written in English and price should be written in both figures and words.
6. Please specify the make of the items.
7. Quotation(s) received after last date of quotation submission will be rejected.
8. The COEP University reserves the right to select or reject the offer of the vendor.
9. The COEP University reserves the rights to split the Work order.
10. The COEP University reserves the rights to cancel any of the items of quotation without any reason thereof.
11. The COEP University reserves the rights to decide the quantity of any of the items of quotation for finalizing the Work order without any reason.
12. The COEP University reserves the right to cancel Work order, before or after the delivery of material before making payments, without giving any reasons thereof.
13. The rates shall be valid for 06 months from the date of quotation opening.
14. The last date for submission of Quotation is 10/10/2025 before 15:30 Hours. Quotations received beyond the submission date/time will not be accepted and will be rejected, unopened.
15. Quotations will be opened on 10/10/2025 at 16:00 Hours at Hostel Campus, COEP Tech. Pune in presence of the vendor's representatives who wish to attend. In the event of any change in the date of opening, the same will be intimated to all.
16. Sample must be submitted with the quotation and according to the specified criteria. After the process is completed only the qualified vendors sample will be retained. Others must be collected at the bidder own cost.
17. The vendor shall seal the quotation in an envelope addressed to: The Vice chancellor, COEP Tech. Pune. The envelope will also bear the following identification:-

"Quotations for Supply of Steel Cupboards at Hostel, COEP Tech. Pune "

Reference No: COEP Tech./Hostel/Steel Cupboards/2025/28 Date. 10/9/2025.

Quotation must be received in the office of Hostel Department, COEP Tech. Pune.


30/09/2025


Chief Rector 30/9/2025
Hostel Campus, COEP Tech.